



GLEN I. TAKAHASHI
CITY CLERK

OFFICE OF THE CITY CLERK

CITY AND COUNTY OF HONOLULU
530 SOUTH KING STREET, ROOM 100
HONOLULU, HAWAII 96813-3077
TELEPHONE: (808) 768-3810 • FAX: (808) 768-3835

AUTOMATIC ACCEPTANCE OR REJECTION OF GIFTS

Ref: D-122

DATE: April 2, 2018
TO: Nelson H. Koyanagi, Jr., Director
Department of Budget and Fiscal Services
SUBJECT: Gifts of value at \$2,500 or less

Pursuant to Resolution 05-349, CD1, FD1, relating to the guidelines for the solicitation and receipt of gifts on behalf of the City and County of Honolulu, a request for acceptance of gifts (Departmental Communication D-122) was filed with the Council on March 2, 2018. As of April 1, 2018, the gifts were deemed **accepted**.

GLEN I. TAKAHASHI

pno

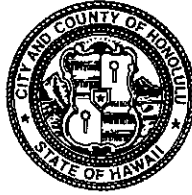
Enclosure: D-122

Acknowledgement:

ERNEST Y. MARTIN
Chair, Honolulu City Council

18APR 3 PM 3:57 CITY CLERK

DEPARTMENT OF BUDGET AND FISCAL SERVICES
CITY AND COUNTY OF HONOLULU
530 SOUTH KING STREET, ROOM 208 • HONOLULU, HAWAII 96813
PHONE: (808) 768-3900 • FAX: (808) 768-3179 • INTERNET: www.honolulu.gov



KIRK CALDWELL
MAYOR

NELSON H. KOYANAGI, JR.
DIRECTOR

MANUEL T. VALBUENA
DEPUTY DIRECTOR

March 2, 2018

The Honorable Ron Menor
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Menor and Councilmembers:

SUBJECT: Quarterly Report of Gift(s) Valued at \$2,500 or Less
and Requested Acceptance

This report to Council enumerates a gift taken into custody by the Department of Budget and Fiscal Services for the quarter ending March 31, 2018. This report is submitted under the provisions of Resolution 05-349, CD1, FD1. Information on the gift is set forth in the attached Exhibit A.

The department respectfully requests the acceptance of this gift by the Council on behalf of the City and County of Honolulu. The recommendation of the Managing Director is evidenced by his signature below.

Should you have any questions, please contact me at 768-3901.

Sincerely,

A handwritten signature in black ink, appearing to read "Nelson H. Koyanagi, Jr.", is written over the typed name.

Nelson H. Koyanagi, Jr., Director
Budget and Fiscal Services

Attachment

APPROVED:

A handwritten signature in black ink, appearing to read "Roy K. Amemiya, Jr.", is written over the typed name.

Roy K. Amemiya, Jr.
Managing Director

DEPT. COM. 122
BUDGET CCM

18 MAR 2 AM 8:01 CITY CLERK

Exhibit A

QUARTERLY REPORT OF GIFTS RECEIVED VALUED AT \$2,500 OR LESS UNDER RESOLUTION NO. 05-349, CD1, FD1

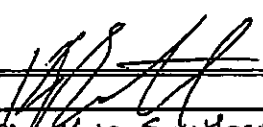
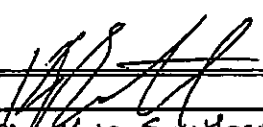
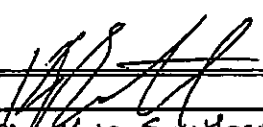
CITY AGENCY: Department of Budget and Fiscal Services

QUARTER ENDING: March 31, 2018

The following gifts were taken into custody by the agency in the previous quarter.

<u>Description of the Gift</u>	<u>Donor's Estimated Value of the Gift</u>	<u>Donor</u>
Annual Conference Registration Fee Waiver	\$380.00	Government Finance Officers Association

City and County of Honolulu

DECLARATION OF GIFT					
NAME OF DONOR	Government Finance Officers Association				
DONOR'S ADDRESS	203 N. LaSalle Street, Suite 2700 Chicago, IL 60601-1210				
DONOR'S TELEPHONE	(312) 977-9700				
STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE					
<p>The Government Officers Finance Association would like to provide the City and County of Honolulu the item listed below. To carry out our purpose, on behalf of the Government Officers Finance Association, we hereby absolutely and without condition or reservation give, grant and convey the below description of the gift to the City and County of Honolulu.</p>					
DESCRIPTION OF GIFT	VALUE				
<p>Annual Conference fee to an employee of the City and County of Honolulu's Department of Budget and Fiscal Services to attend their first Government Officers Finance Association Annual Conference to be held in St. Louis, Missouri from May 6, 2018 to May 9, 2018.</p>	<p>\$380.00</p>				
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> Signature:  </td> <td style="width: 50%; border: none;"> Date: 1/26/18 </td> </tr> <tr> <td style="border: none;"> Print Name: Kate Southard </td> <td style="border: none;"> Title: Marketing & Operations Manager </td> </tr> </table>		Signature: 	Date: 1/26/18	Print Name: Kate Southard	Title: Marketing & Operations Manager
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